



NEW MEXICO INTERNATIONAL SCHOOL

Governing Council Regular Meeting

DATE: 6 June 2017
TIME: 5:00 pm
LOCATION: New Mexico International School – Conference Room
 8650 Alameda Blvd. NE, Albuquerque, NM 87122

MINUTES

A. Call Meeting to Order (President)

Meeting called to order at 5:15pm by Edwin Reyes

B. Roll Call (Secretary)

Governing Council Members	School Administration
Ed Reyes, President <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Todd Knouse, Head of School <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Alyssa Sanchez Miranda, Vice President <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Corinne Teller, Business Manager <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Gregory Hicks, Secretary <input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	
Mo Moabed, Treasurer <input checked="" type="checkbox"/> Present by phone <input type="checkbox"/> Absent	
Leslie Slow Kaufman, Member <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	
Jaime, Member & SAC Liaison <input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	

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A multi-lingual K-5 public charter school with instruction in English/Spanish and Arabic
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C. Action Proposed (President) - Adoption of Agenda for 6 June 2017

Discussion: none

Action: Motion to approve agenda: Leslie. Seconded by Alyssa. Motion approved 4-0

D. Action Proposed (Secretary) - Approval of Past Meeting Minutes

- 11 May 2017 Regular Meeting

Discussion: Ed verifies all in attendance have read the minutes they have received for this meeting via email.

Action: Motion to approve agenda: Alyssa. Seconded by Mo. Motion approved 4-0

E. Public Comment (President) - This is an opportunity for members of the public to address the Governing Council (GC) for up to five minutes with comments or issues, whether or not they are posted on the agenda. The President may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action nor have any discussions or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No public in attendance

Public in attendance but no comments made

Comments of public in attendance:

Name	Summary of comments

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F. Head Administrator Report (Todd)

Summary: School is fully staffed for 2017-2018 school year, although there could be some changes due to licensure issues by the end of June. Todd reports he will meet with Joseph Escobedo on June 7 to discuss the pending charter amendments (for grade level expansion and for increase in enrollment cap) with APS school board.

G. Business Manager Report (Corinne)

Summary: Budget is completed and awaiting approval.

H. Discussion and Possible Action (Corinne): Approval of *Budget Adjustment Requests* (BAR's)

BAR's	Discussion of BAR	Action Taken
0024M Fund 11000	To cover leave payout and benefit compensation for staff.	Motion to approve: Alyssa Second: Leslie <input checked="" type="checkbox"/> Approved 4-0 <input type="checkbox"/> Not Approved
0026M Fund 24154	To allow for more coordinator PD expenditures	Motion to approve: Alyssa Second: Mo <input checked="" type="checkbox"/> Approved 4-0 <input type="checkbox"/> Not Approved

I. Discussion and Possible Action (Corinne): Asset Inventory

Summary: Members went on tour of facility noting the items on the asset inventory as indicated.

Action: Motion to approve completed inventory: Leslie. Seconded by Alyssa. Motion approved 4-0

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J. Discussion (Ed): Reconciling of GC members' current training completed to state requirements.

Discussion: Members reviewed that as of date, both Jaime and Greg need to complete required training. As both members were not present, neither could report on their progress toward this obligation. Members speculated that Jaime is attending the Charter Leader Institute on June 20-21, which would complete her requirement.

K. Date of Next Scheduled GC Events:

- 27 July 2017 Regular Meeting

L. Adjournment

Meeting adjourned at 5:22 pm.

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