



NEW MEXICO INTERNATIONAL SCHOOL

Governing Council Regular Meeting

DATE: 22 February 2018
TIME: 5:00 pm
LOCATION: New Mexico International School – Conference Room
 8650 Alameda Blvd. NE, Albuquerque, NM 87122

MINUTES

A. Call Meeting to Order (President)

Meeting called to order at 5:09 pm by Ed.

B. Roll Call (Secretary)

Governing Council Members	Non Voting Members
Ed Reyes, President Present in person	Todd Knouse, Head of School <input type="checkbox"/> Present in person
Alyssa Sanchez Miranda, Vice President Present by phone	Corinne Teller, Business Manager <input type="checkbox"/> Present in person
Leslie Slow Kaufman, Secretary <input type="checkbox"/> Present in person	Gary Newell, SAC Liaison Present by phone
Mo Moabed, Treasurer <input type="checkbox"/> Absent	
Gregory Hicks, Member <input type="checkbox"/> Absent	
Luc Berger-Vergiat, Member <input type="checkbox"/> Present in person	
Maralyn Beck, Member <input type="checkbox"/> Present in person	

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A multi-lingual K-5 public charter school with instruction in English/Spanish and Arabic
 An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)
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Is a Quorum Established at the start of the meeting? Yes

C. Action Proposed (President) - Adoption of Agenda for 22 February 2018

Discussion: none

Action: Motion to accept agenda made by Maralyn and second by Leslie.
Motion Passes Unanimously

D. Action Proposed (Secretary) - Approval of Past Meeting Minutes

- 25 January 2018 Special Meeting

Discussion: none

Action: Motion to accept minutes 1/25/18 made by Maralyn and second by Leslie.
Motion Passes Unanimously

E. Public Comment (President) - This is an opportunity for members of the public to address the Governing Council (GC) for up to five minutes with comments or issues, whether or not they are posted on the agenda. The President may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action nor have any discussions or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No public in attendance

F. Head Administrator Report (Todd)

Summary of Report: Second grade teacher resigned mid-term. Filled that position by current fourth grade teacher. To fill that vacancy, promoted (sub-licensed) Educational Assistant (EA) from that class to teacher. Hired new EA for the fourth grade class.

Three prospective parent nights are scheduled over the next months. Open enrollment begins next week. A print ad will appear in NM Kids to let

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community be aware of NMIS open enrollment. A social media campaign is beginning to target parents of Kinder-6th graders. The new address for NMIS is being announced.

G. Business Manager Report (Corinne)

Summary of Report: No big, adverse changes affecting NMIS. SEC final value increase \$29,000. E-rate funding source is positive. From December: Expenses are good and in line with 1.66 revenue.

H. Discussion (Leslie): Report out on GC member training progress

I. Discussion:

Member	Has or has not met requirements	If not met, what is the member's plan before 30 June 2018
Edwin Reyes	<input checked="" type="checkbox"/> Requirement met <input type="checkbox"/> Requirement not met	N/A - requirement met
Alysa Sanchez-Miranda	<input type="checkbox"/> Requirement met <input checked="" type="checkbox"/> Requirement not met	
Leslie Slow-Kaufman	<input checked="" type="checkbox"/> Requirement met <input type="checkbox"/> Requirement not met	N/A - requirement met
Mo Moabed	<input type="checkbox"/> Requirement met <input checked="" type="checkbox"/> Requirement not met	
Greg Hicks	<input type="checkbox"/> Requirement met <input checked="" type="checkbox"/> Requirement not met	1/30 and 2/24 trainings scheduled
Maralyn Beck	<input type="checkbox"/> Requirement met <input checked="" type="checkbox"/> Requirement not met	3/10 7 hour training
Luc Berger-Vergiat	<input type="checkbox"/> Requirement met <input checked="" type="checkbox"/> Requirement not met	4/21 7 hour training

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Gary Newel	<input type="checkbox"/> Requirement met <input checked="" type="checkbox"/> Requirement not met	N/A - nonvoting member
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J. Discussion and Possible Action (Corinne): Approval of *Budget Adjustment Requests* (BAR's)

BAR's	Discussion of BAR	Action Taken
0021-I	add \$91 revenue to instructional materials	Motion: Maralyn Second: Luc Vote results: <input checked="" type="checkbox"/> Approved Unanimously
0013-I	add \$877 to Instructional Materials	Motion: Luc Second: Maralyn Vote results: <input checked="" type="checkbox"/> Approved Unanimously
0005-I	add \$1340 to Special Education	Motion: Maralyn Second: Luc Vote results: <input checked="" type="checkbox"/> Approved Unanimously

0010-I	Add \$2867 GO bond state grant to Library	Motion: Maralyn Second: Luc Vote results: <input checked="" type="checkbox"/> Approved Unanimously

K. Discussion and Possible Action (Todd): Approval of 2018-2019 *Academic Calendar*

Discussion: Three options, all with 177 school days

A: 8:30-3pm Wednesday 8:30-2

B: Earlier start each day Monday through Friday, no early release Wed.

C: 8:30-2:45 daily

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Action: Motion to adopt Calendar A made by Luc and second by Maralyn.

Motion Passes Unanimously

L. Discussion and Possible Action (Leslie): Amendments to Governing Council Bylaws

Discussion: To remove maximum number of board members in by-laws. Minimum to remain at five, as per state statute.

Action: Motion to adapt change as above made by Leslie and second by Maralyn

Motion Passes Unanimously

M. Adjournment 5:55 pm

Next Governing Council Events:

- 15 March 2018 @ 5:00 pm: Regular Meeting
- 11 April 2018 @ 6:00 pm: Town Hall Meeting

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