



# NEW MEXICO INTERNATIONAL SCHOOL

## Governing Council Regular Meeting

**DATE:** 26 July 2018  
**TIME:** 6:00 PM  
**LOCATION:** New Mexico International School – Conference Room  
 8650 Alameda Blvd. NE, Albuquerque, NM 87122

### MINUTES

#### A. Call Meeting to Order (Ed)

Meeting called to order at 6:00 by Ed

#### B. Roll Call (Leslie)

Governing Council Members	Non Voting Members
Ed Reyes, President Present in person	Todd Knouse, Head of School Present in person
Alyssa Sanchez Miranda, Vice President Absent	Corinne Teller, Business Manager Present in person
Leslie Slow Kaufman, Secretary Present in person	VACANT, SAC Liaison
Luc Berger-Vergiat, Treasurer Present in person	
Gregory Hicks, Member Present in person	
Maralyn Beck, Member Present by phone	
Gary Newell, SAC Liaison Absent	

Is a Quorum Established at the start of the meeting? Yes

#### C. Action Proposed (Ed) - Adoption of Agenda for 26 July 2018

**Discussion:** none

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 An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)  
 Todd Knouse, Head of School

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**Action:** Motion to approve today's agenda made by Greg and second by Luc  
**Vote:** Unanimous Motion Passes

**D. Action Proposed (Leslie) - Approval of Past Meeting Minutes**

- 9 July 2018 – Special Meeting

**Discussion:** none

**Action:** Motion to approve above meeting minutes made by Leslie and second by Greg **Vote:** Unanimous Motion Passes

**E. Public Comment (President) -** This is an opportunity for members of the public to address the Governing Council (GC) for up to five minutes with comments or issues, whether or not they are posted on the agenda. The President may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action nor have any discussions or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

No public in attendance

**F. Head Administrator Report**

**Report:** Ready for new school year. PARCC score had big gains—10%. After school program is getting started; requires approximately 30 in am and 50+ in pm with monthly revenue approximately \$8000. Replaced resigned staff. Grant to be funding source allowing security assessment \$750,000 for full perimeter fencing. GC was advised of fall golf fundraiser.

**G. Finance Director Report**

**Report:** Setting up for new school year. NMIS budget should be approximately \$370,000 after moving to new location; will have cash after move with assistance from HB33.

**H. Discussion and Possible Action (Corinne): Approval of BAR's**

There were no BAR's presented to GC

**I. Discussion (Ed and Todd): Update on Lease Purchase Agreement and Campus Move**

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**Discussion:** LPA resolution complete—all paperwork has been submitted. We have preliminary floor plan.

**J. Discussion (Leslie):** Review of GC member training obligations for 2018-2019.

**Discussion:** Continuing board members will have 8 obligatory hours of training. PED advised there will be difference courses than last year both live and virtual trainings. New board members will have 10 hours of training. Leslie is certified to teach 3 of those required hours. She will work to find specifics about GC trainings.

**K. Discussion and Possible Action (Ed):** Election of GC Officers for 2018-2019

- a. President (sits on Audit and Finance Committee)
- b. Vice President
- c. Secretary
- d. Treasurer (sits on Audit and Finance Committee)

**Discussion:** Ed said Alyssa resigned as Vice President. Todd reminded GC it is important to have a school administrator on our Council. Slate of officers was presented.

**Action:** Motion to approve below slate of officers for 2018-2019 made by Leslie and second by Luc

President	Vice President	Secretary	Treasurer
Ed Reyes	Maralyn Beck	Leslie Slow Kaufman	Luc Berger-Vergiat

Vote: Unanimous Motion Passes

**L. Discussion and Possible Action (Todd):** Adoption of Annual *Resolution of Open Meetings Act*

**Discussion:** All members resolve, understand and will adhere to the Annual Resolution of Open Meetings Act.

**Action:** Motion to approve *Resolution of Open Meetings Act* made by Greg and second by Luc. Vote: Unanimous Motion Passes

**M. Move to Closed Session Under Limited Personnel Issues (President)**  
(motion/second required and Roll Call vote to motion)

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**Action:** Motion to move GC into closed session made by Greg and second by Luc. Roll Call vote

Ed	Alyssa	Leslie	Luc	Maralyn	Greg	Gary
Yes		Yes	Yes	Yes	Yes	

Motion Passes - GC entered into closed session at 7:05pm.

a. **Discussion:** Annual goal setting for Head of School

**N. Return to Open Public Session (Ed):** GC exited closed session and re-entered open session at 7:36pm  
Closed session was limited to discussion regarding item M.a. of this agenda made by Ed.

### O. Adjournment

Next Governing Council Events:

- 13 September 2018 @ 6:00 Regular GC Meeting
- 13 December 2018 @ 6:00 Regular GC Meeting

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